



Reaccredited with 'A' Grade by NAAC

Shree Shankar Narayan Education Trust's

SHANKAR NARAYAN COLLEGE OF ARTS & COMMERCE

Prospectus
2023-2024

DEGREE
COLLEGE



Rohidas Shankar Patil
Founder President





ESTD.: 1994

SHREE SHANKAR NARAYAN EDUCATION TRUST'S
**SHANKAR NARAYAN COLLEGE OF
ARTS & COMMERCE**

Mahavidyalaya Marg, Navghar, Bhayandar (East), Dist. Thane - 401 105.

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**DEGREE COLLEGE
PROSPECTUS**

**F. Y. / S. Y. / T. Y.
B. A. and B. Com.**

Preamble

Shree Shankar Narayan Education Trust established in the year 1994 imparting Higher, Technical, Management and Self-Finance education is emerging as one of the leading and premier institutes in this ambience. The Trust founded under the stewardship of Hon. Chairman Shri Rohidas Patil and other well-wishers with noble and generous zeal. The College started merely with 47 students and now the strength plunged into 8500 students, which speaks volumes of the dedication of the Trust.

The Trust has constructed imperial buildings with modern amenities surrounded by lush green campus. The college has fulfilled long felt, demand and need of higher education in the vicinity. NAAC, Bangalore has endorsed “A” grade for maintaining excellent academic track record and contribution in sports, cultural activities, social and the like activities. The college strives to maintain academic standard and quality for better results. Students' security and safety, their well-being and career are the first and foremost aim of the Trust. Chairman himself and other members are always available and accessible in the college premises from dawn to dusk for the students' welfare. The college is steadily and gradually progressing towards higher heights by sincere efforts for social commitments and obligations. We solicit blessings, guidance and co-operation in our academic march.

Vision

- To provide holistic education to weaker and deprived sections in the neighbourhood, irrespective of caste, creed and religion, in order to groom them into enlightened and creative citizens.

Mission

- To work towards the development of all round personality of students community through curricular, co-curricular and extra-curricular activities.
- To develop entrepreneurship skills among the students community through organizing workshops, seminars and conferences.
- To provide a comprehensive and value based education to serve neighbourhood community and society at large.
- To develop a spirit of team work and leadership qualities and healthy work culture.

- ❑ To build good infrastructural and academic structure to promote research, innovative teaching and effective communication.
- ❑ To have transparency and accountability among all the stakeholders.
- ❑ To use innovative teaching and cut-edge communication in order to achieve our vision.
- ❑ To use multidisciplinary faculty effectively for enhancing the presentation and communication skill analytical capabilities.

Conduct And Discipline

- (i) Students are accountable for their behaviour both in and outside the college. Students are prohibited from visiting any other college without the written permission of the Principal. They should avoid the behaviour that will interfere with its orderly administration or affect its public image.
- (ii) Classes will be held from 7:30 a.m. onwards.
- (iii) Smoking cigarettes and consumption of Gutkha are strictly prohibited in the college premises and is a punishable offence.
- (iv) Students are strictly prohibited for using the mobile in the class room during the academic activities & programmes. Student found with mobile phone has to pay ₹ 500/- as fine.
- (v) After admission, each student will be given an identity card to which he / she must affix his / her recent photograph and obtain the signature of the Principal. Students without identity cards will not be allowed to enter the college premises or the college library. Surprise checking of the identity cards will be held occasionally.
- (vi) Students must maintain strict silence in the classroom, library, reading room and corridors, especially when lectures are going on in adjoining classrooms.
- (vii) Students must not loiter in the corridors when classes are going on. When they are free, they should go to the reading room, library or students' common room.
- (viii) Students must not attend any class other than their own without prior permission of the concerned teacher.
- (ix) All the students must be dressed modestly and neatly. Sleeveless Short Tops, Short Skirts, Low hip jeans and obscene /objectionable slogans on the T-Shirt will not be allowed to be wear in the college premises.

- (x) Students are expected not to cause any damage to the college property and are expected to take proper care of it. It should be a matter of pride and self respect for them to keep the college neat and clean. Students must not write on black boards, walls, tables or benches. Any wilful damage to the college property will be dealt with as a breach of discipline.
- (xi) No college organisation can be formed without the written permission of the Principal and no function can be arranged without the consent of the Principal.
- (xii) No person shall be invited to address a college meeting or a society or to occupy the chair at any college function without the prior permission of the Principal.
- (xiii) Students are not allowed to invite any outsider in the college or the college canteen.
- (xiv) No student should, without the permission of the Principal, write to the press or communicate any information to it about matters relating to college administration.
- (xv) Student must not directly or indirectly involve in any act which in the opinion of the Principal is or may be detrimental to the interests and the general discipline of the college.
- (xvi) If a student remains absent without prior permission for a long time, his/her name is liable to be removed from the college register books without intimation.
- (xvii) No student should go to private tuitions to any teacher of the college.
- (xviii) It is the responsibility of every student to read the notices displayed by the college time to time. No concession will be given on the ground of ignorance due to their failure to read the notice.
- (xix) Ragging is considered as a punishable offence. Any student found involved in ragging will be expelled from the college and legal action will be taken as well.

Note: Failure to observe these rules will make students liable for disciplinary action.

Attendance And Progress

- (I) Punctuality and regularity of attendance will be strictly enforced. Students who are irregular will render themselves liable to disciplinary action. Attendance in all tests and examinations is compulsory.
- (ii) The defaulters' list will be displayed on the Notice Board during the first week of every month.
- (iii) Attention of the students is drawn to the ordinance check O. 119 of the University of Mumbai which states: The following shall be the minimum attendance necessary for keeping terms:

Semester - I :-

Three fourth of the total days on which lectures are delivered

Semester - II :-

Three fourth of the total days on which lectures are delivered.

Sports persons and students participating in extra curricular activities will be permitted full credit for lectures missed by them as a result of their participation in Inter-collegiate, Inter-University, State, National and International tournaments and coaching camps organized in preparation of these tournaments. This credit should be allowed on the basis of production of a certificate of participation in authorized activities from the organizers of the event (s).

College Terms

An academic year is divided into two semesters :

- (I) The first semester will commence from June & will end in October / November every year.
- (ii) The second semester will commence from November & ends on 30th April every year.
- (iii) The college will be closed for Diwali Vacation at the end of the First semester and for Summer Vacation at the end of the Second semester.
- (iv) There will be a brief vacation for Ganapati Festival and Christmas.
- (v) The college will be closed on Sundays and Public Holidays declared by the Government, and on specific days at the discretion of the Principal.
- (vi) Students whose attendance progress is found unsatisfactory in the odd semester may not be admitted to the college in the even semester.
- (vii) Students who do not intend to continue in the second semester, must inform the Principal in writing latest by the last day of the first semester, failing to which they will be liable to pay the fees for the second semester.

Identity Card

- (i) Every student who is admitted to the college will be issued an Identity Card. A recent photograph should be affixed on it.
- (ii) The student should always wear the Identity Card in the college premises and must produce it whenever demanded by any member of the staff. No student will be allowed to attend classes, tests, examinations and other programmes, unless he / she wears the identity card, failing which he/she would be fined as per rules.
- (iii) A student without an identity card may be asked to leave the college premises instantly.
- (iv) In case the original identity card is lost by the student he / she should submit an application for a duplicate identity card to the Principal in writing and the Principal may issue such a card to him / her on payment of Rs. 50/- as administrative charges.

Courses Offered

F.Y.B.A. (Semester - I & II)

Compulsory Subjects

1. Foundation Course, Paper - I
2. English Compulsory -
A Course in Communication Skills in English
3. Compulsory Language -
Marathi/Hindi

Optional Subjects (any three)

1. Economics, Paper- I
2. Political Science, Paper- I
3. History, Paper- I
4. *Marathi/Hindi, Paper- I

(*Subject to a minimum number of students offering this paper)

S.Y.B.A. (Semester - III & IV)

Compulsory Subjects:

1. Foundation Course, Paper-II (Scientific Method and Science, Technology and Development)
2. Applied Component Group:
Book Keeping & Accountancy

Optional Subjects:

(Choice of three subjects at F.Y.B.A. to be continued)

1. Economics, Paper-II and Paper-III
2. Political Science, Paper-II and Paper-III
3. History, Paper-II and Paper-III
4. Hindi, Paper-II and Paper-III
5. Marathi, Paper-II and Paper-III

T.Y.B.A. (Semester - V & VI)

1. Political Science, Paper IV, V, VI
2. History Paper, IV, V, VI
3. Economics, IV, V, VI

F.Y.B.Com

No. of Courses	Semester I	Credits	No. of Courses	Semester II	Credits
1	Elective Courses (EC)		1	Elective Courses (EC)	
1 A	Discipline Specific Elective (DSE) Courses		1 A	Discipline Specific Elective (DSE) Courses	
1	Accountancy and Financial Management - I	03	1	Accountancy and Financial Management - II	03
1 B	Discipline Related Elective (DRE) Courses		1 B	Discipline Related Elective (DRE) Courses	
2	Commerce - I	03	2	Commerce - II	03
3	Business Economics - I	03	3	Business Economics - II	03
2	Ability Enhancement Courses (AEC)		2	Ability Enhancement Courses (AEC)	
2 A	Ability Enhancement Compulsory Course (AECC)		2 A	Ability Enhancement Compulsory Course (AECC)	
4	Business Communication - I	03	4	Business Communication - II	03
5	Environmental Studies - I	03	5	Environmental Studies - II	03
2 B	*Skill Enhancement Courses (SEC)		2 B	**Skill Enhancement Courses (SEC)	
6	Foundation Course - I	02	6	Foundation Course - II	02
3	Core Courses (CC)		3	Core Courses (CC)	
7	Mathematical Statistical Techniques - I	03	7	Mathematical Statistical Techniques - II	03
Total Credits		20	Total Credits		20

S.Y.B.Com

No. of Courses	Semester III	Credits	No. of Courses	Semester IV	Credits
1	Elective Courses (EC)		1	Elective Courses (EC)	
1 A	Discipline Specific Elective (DSE) Courses		1 A	Discipline Specific Elective (DSE) Courses	
1	Accountancy and Financial Management-III	03	1	Accountancy and Financial Management IV	03
2	Financial Accounting and Auditing V - Introduction to Management Accounting	03	2	Financial Accounting and Auditing VI - Auditing	03
1 B	Discipline Related Elective (DRE) Courses		1 B	Discipline Related Elective (DRE) Courses	
3	Commerce - III	03	3	Commerce - IV	03
4	Business Economics - III	03	4	Business Economics - IV	03
2	Ability Enhancement Courses (AEC)		2	Ability Enhancement Courses (AEC)	
2 A	*Skill Enhancement Courses (SEC) Group A		2 A	*Skill Enhancement Courses (SEC) Group A	
5	Advertising I	03	5	Advertising II	03
2 B	*Skill Enhancement Courses (SEC) Group B		2 B	**Skill Enhancement Courses (SEC) Group B	
6	Foundation Course - III	02	6	Foundation Course - IV	02
3	Core Courses (CC)		3	Core Courses (CC)	
7	Business Law - I	03	7	Business Law - II	03
	Total Credits	20		Total Credits	20

T.Y.B.Com

No. of Courses	Semester IV	Credits	No. of Courses	Semester VI	Credits
1	Elective Courses (EC)		1	Elective Courses (EC)	
1 A	Discipline Specific Elective (DSE) Courses		1 A	Discipline Specific Elective (DSE) Courses	
1	Financial Accounting and Auditing VII - Financial Accounting	4+4	1	Financial Accounting and Auditing IX - Financial Accounting	4+4
2	Financial Accounting and Auditing VIII - Cost Accounting	4+4	2	Financial Accounting and Auditing X - Cost Accounting	4+4
1 B	Discipline Related Elective (DRE) Courses		1 B	Discipline Related Elective (DRE) Courses	
3	Commerce - V	03	3	Commerce - VI	03
4	Business Economics - V	03	4	Business Economics - VI	03
2	Ability Enhancement Courses (AEC)		2	Ability Enhancement Courses (AEC)	
5	Computer Systems & Applications Paper - I OR Export Marketing Paper - I	3+3 3+3	5	Computer Systems & Applications Paper - II OR Export Marketing Paper - II	3+3 3+3
6	Direct & Indirect Taxation Paper - I	3+3	6	Direct & Indirect Taxation Paper - II	3+3
	Total Credits			Total Credits	
	20			20	

*** T.Y. Degree students should note that the examination forms for the following categories of students may not be sent, or if already sent may be withdrawn for :

- a) Poor Attendance
- b) Bad Conduct
- c) Poor Performance in Semester, Preliminary Examinations conducted by the college.

Admission Rules And Procedure

1. A student passing the Higher Secondary Certificate (Std. XII) examination in the Commerce stream of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune or an examination recognized as an equivalent thereto, or a student passing the H. S. C. examination in the Science stream with English and Mathematics as the subject shall be eligible for admission to the F.Y.B.Com.

2. A student passing the Higher Secondary Certificate (Std. XII) examination in Arts / Commerce / Science stream of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune or an examination recognized as an equivalent thereto shall be eligible for admission to the F.Y.B.A.
3. Admission for Degree College will be given on merit basis. Notices regarding admission will be displayed on the Notice Board. Students and Parents are requested to go through it and submit their applications accordingly. The name of the selected applicants shall be notified on the Notice Board. They will pay necessary fees in full immediately, failing to which their claim for the admission will not be considered. Students are requested to read the notice carefully. In view of restriction on additional divisions and number of students to be admitted in the college, the revised procedure as per the notice will be followed.
4. All admissions are valid only for one academic year and are to be renewed by application in the prescribed form for every subsequent year of study in the college.
5. Once a student is admitted to the college he/she shall be liable to pay full fees for the whole semester.

Admission Of Backward Class Students

Seats are reserved for Backward Class as per the Government rules and eligible candidates will be admitted on priority basis. Students belonging to the reserved categories must attach a photocopy (Xerox) of their school Leaving Certificate where the caste is mentioned or they should produce a certificate issued by the Collector, Prant Officer, Tahasildar or Authorised Officer of the area where the student normally resides to the effect that the student belongs to the community classified as Scheduled Caste/ Scheduled Tribes etc. by the Government of Maharashtra for education purposes and which qualifies him/ her for admission to the college. It should be clearly noted that in the absence of such a certificate student shall not be considered as belonging to the Scheduled Caste / Scheduled Tribes. The students are also requested not to attach original certificates with the application form.

Admission Of Students From Other Boards

Students passing from statutory recognized Boards and Universities outside the jurisdiction of the University of Mumbai and seeking admission to the college should note that they are required to produce an Eligibility Certificate from the University of Mumbai. It is the general practice of the university to issue initially a provisional eligibility certificate on the basis of which the college grants admission to the student, but it should be clearly understood that the admission cannot be considered as final until regular final eligibility certificate of the University of Mumbai is received by the college office. To obtain provisional eligibility certificate a student has to apply to the University of Mumbai (Kalina Campus) Santacruz (E) in a prescribed form along with prescribed fee.

Application Form

All students seeking admission to the college have to submit their application in the prescribed form duly completed in all respects. This form along with the prospectus is available with the college office at the cost of ₹ 50/-. The duly completed application form should be accompanied with:

- (i) Original Statement of Marks of the H.S.C. or equivalent examination along with two attested Xerox copies.
- (ii) Original Leaving Certificate of the Junior College or Senior College with one Xerox copy or No Objection Certificate of the College earlier attended.
- (iii) Eligibility Certificate issued by the University of Mumbai in case of the student who has passed their H. S. C. or equivalent examination from a Board other than that of Maharashtra State or a University other than Mumbai.
- (iv) Caste Certificate along with a duly attested Xerox copy in case of students belonging to backward classes.
- (v) A recent passport size photograph of applicant duly affixed to the prescribed application form.
- (vi) A signed undertaking to be given by the student that he/she will fulfill all the conditions laid down with regard to attendance / discipline / scholarship etc. and countersigned by the parent / guardian of the student.

Fees Structure

A student, who is admitted to the college, shall be required to pay full fees for the year. It should be noted that a student once admitted is considered as enrolled for the complete academic year of two semesters. If he/ she wishes to discontinue, he / she must inform the Principal in writing of his / her intention to leave the college at least by the end of the First Semester, failing to which he / she will be required to pay full fees for the Second Semester. The details of fees to be paid are given as below.

YEARLY FEES

FEES FOR AIDED DIVISION

F.Y.B.A.	₹ 6295/-
F.Y.B.Com.	₹ 6295/-
S.Y.B.A.	₹ 5675/-
S.Y.B.Com.	₹ 5675/-
T.Y.B.A.	₹ 5925/-
T.Y.B.Com.	₹ 5925/-
T.Y.B.Com. (With Computer)	₹ 7725/-

FEES FOR UNAIDED DIVISION

F.Y.B.Com.	₹ 8495/-
S.Y.B.Com.	₹ 5675/-
T.Y.B.Com.	₹ 8125/-
T.Y.B.Com. (With Computer)	₹ 9925/-

Eligible backward candidates are advised to upload their scholarship forms on the web portal of Govt. in time to get the benefit of scholarship / freeship.

* Fee revision is subject to time to time changes in University fee structure.

Library

A good library is the backbone of higher education. The college has a good library with books on academic subjects as well as subjects of general interest. It also subscribes to Journals and News papers. The library has more than 40,000 books. The reference section has Encyclopedias, Dictionaries, Annual Reports, Subject References, Handbooks, General Knowledge books and other reference books. The library has a separate reading room. Every student of the college is expected to make use of the library and the reading room.

Student should follow general rules of the library as stated below:

- i) The college library will remain open for the purpose of study between 9 a.m. and 1.00 p.m. everyday.
- ii) Every student entering the library premises should have a valid College Identity Card.
- iii) Identity card and Reader's Tickets are non-transferable.
- iv) Every student admitted to the college is eligible to borrow books for home reading.
- v) One book will be issued at a time against Reader's Ticket Card for home reading.
- vi) Students must handle books, Periodicals etc. with great care. Any attempt to damage books or periodicals, by defacing or tearing the pages will be treated as serious misconduct.
- vii) The computer Terminal provided for students to search and requisition books shall be used with utmost care.
- viii) If the original identity card or Reader's Ticket is lost, a duplicate will be issued on payment of ₹ 100/- each.
- ix) Complete silence and strict discipline should be maintained in the library and study room.
- x) If any reference book is required, student should approach the librarian.
- xi) In case of late return of books, students will have to pay fine at the rate of ₹ 1/- per day for the first week and ₹ 2 per day afterwards. In case of serious default amount of fine may be increased to ₹ 20/- per day.
- xii) While charging the fine, holidays will be calculated.
- xiii) Re-issue of the books will depend upon the demand for the same.
- xiv) Xerox facility is available for students only for library books only at the rate ₹ 1/- per page.
- xv) In case of any difficulties, problems etc. regarding library matters, students should approach the librarian.

Book Bank

The College Book Bank Provides text books to poor and needy students. Students from economically poor families are advised to apply immediately after, they are admitted to the college. Students will have to produce Income Certificate and they will have to appear before the Book Bank Committee for an Interview.

Student Council

The college has a students' council with Principal as Chairman; one lecturer nominated by the Principal, NSS Programme Officer, Director of Sports, and one meritorious student from each class and an outstanding student from each of the activities viz, NSS, Sports, Cultural and two female students nominated by the Principal. Tenure of the students' council is one academic year. Students contesting the elections will have to strictly abide by the rules regarding the conduct of elections. Students, eligible as per the rules will only be allowed to contest the elections.

Gymkhana

The College has Gymkhana Council with elected class representatives as well as nominated students who have shown proficiency in various activities both academic and sports.

The Gymkhana aims at encouraging students to participate in games and sports of their choice thus enhancing their skills in sports and athletics. We believe that sports is vital for the Physical and mental development of every individual.

The college gymkhana provides facilities to interested students to participate in sports at National and International level. The college sends out individuals and teams to represent College in various tournaments. The college Gymkhana provides facilities of snooker and pool with experienced coach. Students who violate rules of discipline will not be permitted to participate in games and sports.

N. S. S.

NATIONAL SERVICE SCHEME :

The college has three NSS units where 300 students can enroll themselves as a volunteer. The N.S.S. gives students an opportunity to develop the qualities of leadership and sense of social consciousness. Students are exposed to different social institutions like, general hospitals, orphanages etc. and the nearby slum areas to mitigate the sufferings of the people. College NSS units organise a 7 days residential camp for the NSS volunteers in less developed areas.

N. C. C.**NATIONAL CADET CORPS :**

The college has an N.C.C. unit. 5. Maharashtra EME coy for boys. Through this unit the college inculcates a sense of Nationalism and secular outlook that contributes towards the building of Nation. The students can enroll their name as N. C. C. cadets. If they wish to join

I.Q.A.C.**INTERNAL QUALITY ASSURANCE CELL :**

The college has Internal Quality Assurance Cell (IQAC) which provides platform to the students to participate in quality enhancement.

G.S.C.**GANDHIAN STUDIES CENTRE :**

The college has established a Gandhian Studies Centre with the help of U.G.C. to instill the Gandhian values among the students. Students who are interested can be a part of this Centre.

R.C.C.**REMEDIAL COACHING CLASSES :**

The college has U.G.C. sponsored Remedial Coaching Classes for SC/ST students. The students who join these classes get extra coaching in the various subjects.

Canteen

The college has a spacious canteen where students get quality and hygienic food at a reasonable rate.

G.R.C.**GRIEVANCE REDRESSAL CELL :**

The College has a Grievance Redressal Cell where students can submit their suggestions for the development of the college or voice their grievances/complaints if any to the cell.

P.C.C.G.C**PLACEMENT CELL AND CAREER GUIDANCE CELL :**

The college has an active placement and career guidance cell where students

are given information on various career options and are also provided placement in a job best suited for them. The cell also organises workshops on group discussion, panel interviews and resume writing for the benefit of the students, besides arranging lectures on various career options.

S.F.S.

SCHOLARSHIPS & FREESHIPS FOR STUDENTS :

Scholarships & Freeships are provided to the needy students. Details regarding these scholarships will be put up on the Notice Board from time to time. Applications for following awards, scholarships and freeships for students are forwarded by the college to the concerned authorities.

Interested students can apply for following Scholarships and Freeships:

1. National Merit Scholarship
2. Merit Scholarship to the Children of Primary & Secondary School teachers.
3. State Government Open Merit Scholarship
4. Government of India Scholarship for Scheduled Tribes / Scheduled Caste / Nomadic Tribes / Denotified Tribes.
5. Freeships for Economically Backward Class Students.
6. Scholarships for Other Backward Class Students.
7. Scholarships under the National Talent Search Scheme.
8. Freeships for the wards of State Government Employees.
9. Scholarship / Freeships for the wards of freedom fighters
10. Scholarship / Freeships for the Differently Abled students.

* Students applying for scholarship / Freeships should note that the same is granted subject to following conditions:

1. The applicant should be regular in attendance in accordance with the conditions governing the respective scholarship / Freeships.
2. His / her conduct and progress should be satisfactory.
3. He / she should not remain absent without prior permission.

4. Satisfactory evidence should be produced with regard to the claim for scholarship/freeship.

* Students are advised to apply for scholarship / freeship as per the notified programme, failing to which they can not avail the scheme. Students should apply for the above mentioned scholarship / freeship within 15 days from the date of commencement of the college.

Group Insurance

Students are insured under group insurance scheme of insurance company panel as notified by University of Mumbai. The details can be made available on request.

Academic Prizes

1. Shree Rambhau Mhalgi Probodhini Prize- Trophy and Certificate awarded by Shree Rohidasji Patil Chairman, S. N. Education Trust to the students standing 1st and 2nd in TYBA/TYBCOM University examinations.
2. Special Cash Prizes of ₹ 101/- awarded by the college to the students receiving highest marks in the subjects at TYBA / TYBCOM university examination.
3. Special Prizes (Trophy & Certificate) awarded by the college to the students standing 1st and 2nd in/ FYBA / SYBA / FYBCOM / SYBCOM in the annual examinations.
4. Special Cash Prizes of ₹ 101/- awarded by Prof. Anil Singh to the students securing highest aggregate marks in Hindi at FYBA / SYBA in the annual examinations.
5. Late Shree V. P. Aggrawal Prize of ₹ 101/- awarded by Dr. Vanita Malik in the memory of her father to the students standing first in Economics at the college and university examinations.
6. Special Cash Prize of ₹ 500/- each awarded by Dr. S. K. Modak Ex-Principal of Shankar Narayan College to the most versatile student during the academic year.
7. Special Cash Prizes awarded by Shree Rohidasji Patil Chairman, Shree Shankar Narayan Education Trust to the Prize winners of Maharashtra Darshan conducted by Marathi Vangmay Mandal at Intercollegiate level.

College Associations

To give the exposure to the hidden talent of the students, college has different academic and socio-philanthropic forums as stated below:

1. Marathi Vangmay Mandal - मराठी वाङ्मय मंडळ
2. Hindi Sahitya Parishad - हिन्दी साहित्य परीषद
3. Commerce Association
4. Inner Will Club
5. English Language Association
6. Vasundhara Natures Club
6. Placement Cell
7. Grievance Redressal Cell (GRC)
8. Parents Teachers Association (PTA)
9. Ex-Students Association (Alumni)
10. Women Development Cell (WDC)

Examinations

The student enrolled in academic year 2012-13 onwards have to follow the up dated credit and semester End examination system pattern as directed by University of Mumbai. The rules and regulations regarding the system are also available on University website for your reference.

- (I) A student will be allowed to appear for any examination only after he/she has paid all the college dues, filled his / her examination form in time and his / her attendance is satisfactory as per the university guidelines.
- (ii) Notice regarding the examinations including the time table will be put up on the notice board well in advance.
- (iii) All the examinations will be conducted as per the guideline directions of University of Mumbai.

Note: 1) T.Y.B.A./T.Y.B.Com. students should note that the results of T.Y.B.A. / T.Y.B.Com. examination will be declared by the University only after they have passed their previous A.T.K.T. papers.

CREDIT BASED EVALUATION SYSTEM**Scheme of Examination**

The performance of the learners shall be evaluated in two Semesters per academic year.

A) Internal Assessment :

Internal Assessment is for following subjects :

FYBA	: Communication skills in English	(20 Marks)
	Foundation Course	(25 Marks)
SYBA	: Foundation Course	(25 Marks)
TYBA	: Political Science (Compulsory Component)	(20 Marks)
	History / Economics (Elective Component)	(20 Marks)
FYBCom	: Foundation Course	(25 Marks)
SYBCom	: Foundation Course	(25 Marks)
TYBCom	: Computer System and Application (Elective Component)	(25 Marks)

B) Semester End Examinations -**100 Marks**

- i) Duration - These examinations shall be of 3 Hours duration
(Except the subject with internal Assessment)

Passing Standard

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25 and 08 out of 20) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75 and 32 out of 80) separately, to pass the course and minimum of Grade E to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

Performance Grading

The Performance Grading of the learners shall be on the TEN point Grading system as under :

Grade	Marks	Grade Points
O	80 & above	10
A+	70 to 79.99	9
A	60 to 69.99	8
B+	55 to 59.99	7
B	50 to 54.99	6
C	45 to 49.99	5
D	40 to 44.99	4
F	Less than 40	0

Carry forwards of marks in case of a learner who fails in the internal assessment and/or semester end assessment in one or more subjects:

- 1) A learner who PASSES in the Internal Examination but FAILS in the Semester End Examination of the course shall reappear for the Semester End Examination of that course. However his/her marks of the Internal Examinations shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.
- 2) A learner who PASSES in the Semester End Examination but FAILS in the Internal Assessment of the course shall reappear for the Internal Examination of that course. However his/her marks of the Semester End Examination shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.

A. T. K. T.

ALLOWED TO KEEP TERMS (ATKT): (Applicable to the courses under Faculty of Arts & Faculty of Commerce):

- a) A learner shall be allowed to keep term for Semester II irrespective of number of courses of failure in the Semester I.
- b) A learner shall be allowed to keep term for Semester III if he/she passes each of Semester I and Semester II

OR

A learner fails in not more than FOUR courses of Semester I and Semester II taken together with not more than TWO courses at each of Semester I & Semester II.

- c) A learner shall be allowed to keep term for Semester IV irrespective of number of courses (failure in Semester III.)
- d) A learner shall be allowed to keep term for Semester V if he/she passes Semester Semester II, Semester III and Semester IV

OR

A learner shall pass Semester I and Semester II and **fails in not more than FOUR courses of Semester III and Semester IV taken together with not more than TWO courses at each of Semester III & Semester IV.**

OR

A learner shall pass Semester III and IV and fails in not more than four courses of Sem I and Sem II taken together with not more than two courses at each of semester I and Semester II

- e) A learner shall be allowed to keep term for Semester VI irrespective of number of courses of failure in the Semester V.
- f) The learner can appear for the semester VI examination (subject to 9d) & 9e) above) but the result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

ADDITIONAL EXAMINATION OF INTERNAL AND SEMESTER EXAMINATIONS :

Eligibility norms to appear for the additional class test or semester examination for learners who remained absent:

- a) The learner must apply to the Head of the Institution giving the reason(s) for absence within 8 days of the conduct of the examination along with the necessary documents and testimonials.
- b) If the learner is absent for participation in Inter Collegiate events, State or National or International level events', Training camp or coaching camp organized by authorized university or state or national or international bodies, NSS / NCC Events / Camps / cultural activities / sports activities / research festival or any other activities authenticated by the, head of the institution, the head of the Institution shall generally grant permission to the learner to appear for the additional examination.

- c) The Head of the Institution, on scrutiny of the documents and testimonials, may grant the permission to the learner to appear for the additional examination.
- d) It is not the right of the learner, who has failed or has remained absent, to appear for the additional examination without fulfilling the norms prescribed by the Head of the Institution / Department / Principal of the College.

Project evaluation (if applicable)

1. A learner who PASSES IN ALL THE COURSES BUT DOES NOT secure minimum grade of E in project as applicable has to resubmit a fresh project till he/she secures a minimum of grade E.
2. The credits and grade points secured by him/her in the other courses will be carried forward and he/she shall be entitled for grade obtained by them on passing of all the courses.
3. The evaluation of project and viva/voce examination shall be done by marks only and then it will be converted into grade in the ten point scale and awarded the same to the learner.
4. A learner shall have to obtain minimum of grade E (or its equivalent marks) in project evaluation and viva/voce taken together to obtain 40% marks in project work.

मुंबई विद्यापीठ

परिपत्रक :- क्र. संलग्नता/आय.सी.सी./२०१७-१८/२० दि. ०७ फेब्रुवारी
२०१८

सर्व विद्यापीठ संलग्नित (शासकीय व अशासकीय) अनुदानित व विना अनुदानित महाविद्यालयांचे प्राचार्य / संस्थांचे संचालक तसेच विद्यापीठाच्या विविध विभागाचे विभागप्रमुख यांना राज्य निवडणूक आयोग, महाराष्ट्र शासन, नविन प्रशासकीय भवन, मंत्रालयासमोर, मादाम कामा रोड, हुतात्मा राजगुरू चौक, मंत्रालय, मुंबई - ४०० ०३२ यांचे पत्र क्र. संकीर्ण-रानिआ/रापनों/- २०१७/प्र.क्र.१४/का-११, दिनांक ०६ जानेवारी, २०१८ अन्वये कळविण्यात येते की,

आपल्या महाविद्यालयात प्रथम वर्षामध्ये प्रवेश घेणाऱ्या सर्व विद्यार्थ्यांकडून प्रवेश अर्जाद्वारे “१८ वर्षे पूर्ण झाल्याबरोबर मी माझे नाव मतदार यादीत नोंदवून घेणार आहे” या आशयाचे प्रमाणपत्र घेणे.

तरी सर्व संलग्नित महाविद्यालये / संस्थांनी याबाबत तात्काळ कार्यवाही करावी व विद्यापीठास अवगत करावे.



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